

LINGUASKILL Online Reading and Listening Test Application Form

Thank you for your interest in taking a Linguaskill Test at HKU SPACE. Details of the next available **Online Reading and Listening Test** schedule are listed below. To register, simply complete this application form and **post** it to us. On making your choices, please make sure that you are able to attend the test session, as the test fee of **\$630 is non-refundable**.

Application Code	Date	Time
() General Test (ZESC8010H / AH 11-033-47/01)	() Business Test (ZESC8010G / AH 11-033-46/01)	
(for officer use only)		

*An online preparation workshop for this test session will be held.

Details will be sent on confirmation of your test session. I would like to join the preparation workshop

Your Personal Details

Name: Mr / Ms (Please circle)
(Name in full and in capitals as appeared on your HKID Card)

HKID Card No: () E-mail Address:

HKU SPACE Student ID: Mobile: Home:

Your Current or Latest English Course

Course Code: Course Title:

All information collected will be treated in the strictest confidence and used for processing your LINGUASKILL Online Reading and Listening Test and results.

Please mail this form with a cheque, made payable to "HKU SPACE", covering the corresponding test fee to:

Mr Shawn Mui,
 HKU SPACE – English Studies
 11/F Fortress Tower, 250 King’s Road, North Point, Hong Kong

Note 1. Personal data provided in this form will be used for:

- processing your Application(s) for LINGUASKILL Online Reading and Listening, Speaking and Writing Test;
- communicating with you about the Schedules and Results of Linguaskill Test;
- following up administrative issues after the Linguaskill Test; and
- where applicable, statistical information for academic and research purposes.

The data will be solely handled by HKU SPACE staff. Please be assured that any personal information supplied will be dealt with in the strictest confidence. Note that for CEF refund purposes, the retention period is 7 years from testing date.

Note 2. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and to request the correction of, their personal data. Applicants wishing to access to their data, should submit written requests to HKU SPACE. Applicants wishing to amend their personal data should fill out the 'Application Form for Personal Data Amendment' and submit it to HKU SPACE. Regarding changes in personal data submitted for Linguaskill Test Business / General, please contact the Linguaskill Ambassador on 3762 0929 or write to english-info@hkuspace.hku.hk.

I understand and agree to the above.

Signature: _____ Date: _____

Please also complete this part

Name

Address

Course Code:

Once registered, you will **NOT** be allowed to change your indicated test schedule. There will be **NO REFUND OR TRANSFER** of test fees under any circumstances. You should arrive at least 10 minutes before the starting time. If you arrive late for a test, you will **NOT** be admitted and the fee paid will be forfeited. Please bring along your HKID Card to the Linguaskill Test at the time and place indicated.