



Application for Replacement of Lifelong Learner Card 補領終身學員證申請表格

Application for replacement of Lifelong Learner Card is subject to approval of the School on receipt of the completed application form in person with a valid HKID (or an authorized person with a copy of the HKID of the applicant), a HK\$50 processing fee, and a self-addressed envelope with sufficient postage and the damage card (if appropriate).

申請補領終身學員證須經學院批准方為核實，每張費用為港幣五十元正。申請者須攜同香港身份證親自遞交表格(或由代申請人連同香港身份證副本遞交)，以及交回已損毀的學生證 / 終身學員證(如適用)，並須附上一個貼足郵票之回郵信封。

Please make payment at any of our Enrolment Centres. If payment is made by cheque, please have it crossed and made payable to "HKU SPACE".

請前往任何一間報名中心繳付費用。如以劃線支票付款，抬頭請書明「香港大學專業進修學院」。

PART I 甲部: Student Particulars 學生資料

Name: (Mr. 先生/Mrs. 太太/Ms. 女士)

姓名 (in BLOCK LETTERS 正楷) (surname 姓氏) (other names 別名)

H.K.I.D. No.: _____ Student No.: _____
香港身份證 學生編號

Contact No.: _____ E-mail: _____
聯絡電話 電子郵箱

☐ Part-time 兼讀課程

☐ Alumni 校友會會員

Programme : _____ (Year: _____)
就讀課程 (Please specify 請列明)

OFFICE USE ONLY 由本學院填寫	
Payment Type 交費類別	837
Prepared by 處理	Remarks 備註
Checked by 查核	
Date Sent 送交日期	

PART II 乙部: Reason for Replacement 補領原因 (Please tick as appropriate 請剔合適方格)

☐ Loss 遺失

☐ Damage 損毀

☐ Amendment of Student's Name 更改姓名

(Please attach the documentary evidence 請提交有關證明文件)

☐ Others 其他: _____
(Please specify 請列明)

☐ Student Cardholders (non-expiry) 學生證持有人(未過期)

(Please submit a recent photo for processing 請提交近照一張)

Remarks: All fees paid are neither refundable nor transferable.

註: 一切已繳費用，概不退還或轉讓。

Postal Address 回郵地址

Please complete this part in BLOCK LETTERS 請以正楷填寫本欄

Name 姓名
Address 地址

Notes 注意

1. Lifelong Learner Card issued by the School is an important proof of identity and should be kept with good care.
終身學員證用以證明閣下的學生或校友會會員身份，學生或校友會會員須小心保管。
2. Lifelong Learner Card is not transferable. Falsification or misuse of the Card constitutes an offence, and is subject to disciplinary action.
終身學員證不得轉讓。偽造、不正當使用終身學員證屬違反校規，學院有權作出紀律處分。
3. In the event that the original Student Card / Lifelong Learner Card is found, students / alumni should immediately return it to the School for cancellation.
若學生或校友會會員報失後尋回舊證，須盡快將舊證交還本學院。

Declaration 聲明

I declare that the information given above is true and correct. I understand that if I knowingly give any false information, I will be subject to disciplinary action.

本人聲明本申請表所載一切資料，均屬真確，若有填寫虛假資料，學院有權對本人作出紀律處分。

Signature 簽署

Date 日期